

***Request for Quotation (RFQ) for LAN Infrastructure at the Malmesbury  
Community Learning Centre***

***RFQ No: WCETC 10/2022***

Date of issue:	15/09/2022
Closing Date and Time	22/09/2022 at 11:00
Contact details	For submission of quotations or any other enquiries: e-mail address: <a href="mailto:SCM@WC.CETC.edu.za">SCM@WC.CETC.edu.za</a>

**INVITATION FOR QUOTATION**

1. You are hereby invited to submit quotations for LAN Infrastructure at Malmesbury CLC, situated at the Old Telkom Building at 5 Keerom Street, Malmesbury.

**QUOTATION REQUIREMENTS**

2. A quotation is required for the providing and installing of Lan infrastructure for the establishment of a computer classroom. The following equipment must be quoted for:

1 x Windows-based server from which 32 computers can function

1 x cabinet with switches and other needed equipment for 32 computers

Trunking and cabling with 35 power points and 35 lan points

Lan Cables for 35 computers

Once installation is complete, the system must be up and running and 35 computers running on Windows 11 Pro must function properly.

**EVALUATION CRITERIA**

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Provide valid B-BBEE certificate with the quotation. No B-BBEE status will equal zero points.

## PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the WCCETC Payment Terms and Conditions.

## OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise, or make any gift, payment, loan, reward, inducement, benefit, or another advantage, which may be construed as being made to solicit any favour, to any WCCETC employee or its representatives. Such an act shall constitute a material breach of the Agreement and the WCCETC shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

**No goods and/or services should be delivered to the WCCETC without an official WCCETC Purchase order. WCCETC purchase order number must be quoted on the invoice. Invoices without WCCETC purchase order numbers will be returned to the supplier.**

6. **Note: This is not a Purchase Order.**

7. The following documentation must be submitted when when applying for the quotations:

- Company documents (CIPC)
- BBBEE level verification letter
- Tax compliance letter
- Bank confirmation letter
- CSD report, if applicable
- Supplier Database Form



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N. MULLER  
DEPUTY PRINCIPAL: SKILLS, PARTNERSHIPS, INNOVATION AND DEVELOPMENT

15 September 2022  
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DATE

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