

Request for Quotation (RFQ) for Gardening Services at Wellington Community Learning Centre

RFQ No: WCLC 02/2023

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| Date of issue: | 27/02/2023 |
| Closing Date and Time | 10/03/2023 12:00 |
| Contact details | For submission of quotations or any other enquiries: Technical Queries: Mr S Davids – 063 110 5832 / 021 864 2418 SCM Queries: Mr S Ngwenya – 064 619 0592 E-mail address: SCM@wc.cetec.edu.za and CC: Finance@wc.cetec.edu.za Telephone number: 021 180 1010/21 |

INVITATION FOR QUOTATION

A quotation is required to find a suitable Service Provider to assist us with Gardening Services for the building at the **Wellington Community Learning Centre, 48 Hospital Street, Old Clinic, Wellington**

The Prospective service providers are required to inspect the centre before quoting.

QUOTATION REQUIREMENTS

- Lawn Maintenance
- External Cleanup/Removal
- Tree cutting
- Planting / Soil Enhancement
- Labour

EVALUATION CRITERIA

3.1 Selection of suppliers will be based on the 80/20 preference point system.

3.2 Provide valid B-BBEE certificate with the quotation. No B-BBEE status will equal zero points.

3.3 Mandatory Documents:

- CSD Registration Documents
- Tax Clearance Certificate
- Company Registration Forms
- Confirmation of Banking Details
- Proof of Address
- BBEE-level Letter

PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (incl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the WCCETC Payment Terms and Conditions.

OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise, or make any gift, payment, loan, reward, inducement, benefit, or other advantage, which may be construed as being made to solicit any favour, to any WCCETC employee or its representatives. Such an act shall constitute a material breach of the Agreement and the WCCETC shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 30 days will apply to all quotations except where indicated differently on the quote.

6 Note: This is not a Purchase Order.

Request for Quotation 27/02/2023

*B S C
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